



Invitation for Bids
Electricity Regulatory Commission
Sanogaucharan, Kathmandu

Invitation for Bids for the Procurement of Office Equipments (Desktop Computers, Laptops, Projectors, Printer, Heavy Duty Photocopier/Printer Machine, UPS etc.)

Date of publication: 2078-04-32

1. Electricity Regulatory Commission (ERC) intends to procure Following Office Equipments and invites sealed bids from eligible bidders for procurement of these goods. The bidder should be registered Supplier to supply following items under the prevailing act of GoN.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of ERC (Procurement Unit-Room at 4th floor), Sanogaucharan, Kathmandu, Tel: 01-4422442.
3. Bidding documents may be purchased from the above address of ERC Sanogaucharan, Kathmandu by eligible bidders on submission of a written application, along with the notarized copy of renewed/valid company/firm registration certificate; VAT certificate; Income Tax Clearance Certificate for FY 076/77 and voucher of payment of a non-refundable fee as mentioned below on or before 17:00 PM of 30th days from first date of publication which is 2078-05-29. The bid document fee should be deposited in the following bank account:

Information to deposit the cost of Bidding Document in Bank:

Name of the Bank: Global IME Bank Limited, Gyaneshwor Branch

Office Account Number: 0401010000498 (Current Account)

Account Holder Name: Electricity Regulatory Commission

4. Sealed Bids along with necessary documents must be submitted to the office of ERC (Procurement Unit-Room at 4th floor) on or before 12:00 noon on 2078-05-30. Documents received after this deadline shall not be accepted. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
5. Bids shall be opened in the presence of Bidders' representatives who choose to attend bid opening at 14:00 PM of 2078-05-30 Wednesday at the meeting hall of ERC. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by the bid security amounting to of amount mentioned below which shall be **valid for minimum 30 days** beyond the bid validity period of the bid. If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Deposit Account No. 1100203000000 (Ko. Le. Ni. Ka., Lainchaur in name of Office Code – 308213502 with beneficiary name Electricity Regulatory Commission) in Rastriya Banijya Bank, Thamel, Kathmandu. Absence of the bidder or their authorized representatives, however, shall not obstruct or prevent the opening of the bid in any way.
6. The ERC reserves the right to amend or correct and accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
7. Others terms and conditions will be in accordance with Public Procurement Act, 2063, Public Procurement Regulation 2064 and the prevailing laws of Government of Nepal.
8. Bidders are requested to provide the technical specifications Catalogue/Brochure of the items proposed as far as possible along with the bid document at the time of bid submission.
9. The name and identification of the contract are as follows.

S.N.	Contract Identification No	Description of procurement	Package	Bid Document Fee NRs.	Bid Security Amount NRs.	Type of bidding
1	ERC/NCB/078/79-1	Desktop Computer (with UPS) – 5 Nos., Workstation Laptop Computer – 1 No., Laptop Computers – 5 Nos., Projectors – 2 Nos., Color Printer - 1 No., Heavy Duty Multifunction Photocopier/Printer Machine – 1 No., Floor Standing AC - 5 Nos., Meeting PDAs – 5 Nos., Floor Standing Air Purifier – 10 Nos., UPS Backup for Color printer – 1 No. & Light Camera for Meeting – 1 No.	1	3,000/-	1,54,000/-	Sealed bid hardcopy only



Handwritten mark